Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
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REGIONAL MEMORANDUM
No. 1462 s. 2026

PROGRAM IMPLEMENTATION REVIEW (PIR) AND TRAINING WORKSHOP FOR INFORMATION OFFICERS

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Office of the Regional Director – Public Affairs Unit (ORD-PAU), shall conduct a Program Implementation Review (PIR) on the information dissemination program for Calendar Year 2026 at the NEAP Region I, San Vicente, City of San Fernando, La Union, from November 16 to 18, 2026.

2. The activity aims to:

- Determine the status of information dissemination programs of schools division offices, including the fund allocation.
- Identify issues and challenges that affect program implementation.
- Assess the efficiency of operational pillars such as reach and penetration, fidelity of delivery, resource optimization, and audience engagement.
- Recommend actions to improve the information dissemination programs.

3. The SDOs are requested to send one representative, either their Division Information Officer or their alternate, who shall share a Power Point presentation of the SDO's information dissemination and communication programs.

4. Travel and other incidental expenses incurred related to the activity shall be charged against local funds, subject to existing accounting and auditing rules and regulations. The first meal to be served is the A.M. snack on November 16, and the last meal is the P.M. snack on November 18, 2026.

5. This Memorandum serves as the Official Authority to Travel of the identified participants.

6. Please contact the Public Affairs Unit at pau.region1@deped.gov.ph for any concerns or queries.

7. For your information and guidance.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

Encl.: None
Reference: None

To be indicated in the Perpetual Index:
under the subjects:

Communication Performance Review

ORD-PAU/csb/RM_2026PIRPACommunicationProgram November 3, 2026

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